

Swim Australia™ Teacher of Babies and Toddlers

Course Q02183461B Information

“A Swim Australia™ Teacher of Babies and Toddlers has the competence and knowledge to teach water familiarisation and basic swimming and water safety to Caregivers and their dependent learners.”

- Where:** Oz Swim Aquatic Centre, 53-77 Old Pub Lane, Greenbank
- When:** Saturday 10 February 2018 - 12pm - 5pm
- Cost:** \$300
- Contact:** Contact Eve Fraser on 0413 156 439 or courses@ozswim.com.au

Please note, course enrolments close one week prior to the Practical Induction course commencement to allow for pre-course self-paced learning and observation of baby and toddler lessons.

- The cost covers:**
- Course Theory CD ROM
 - Course attendance
 - complimentary ASCTA Basic membership
 - refreshment breaks
 - accreditation valid for 4 years
 - pool entry
 - Living with Water DVD
 - Statement of Attainment
 - insurance cover from enrolment up to 28 days after course requirements completed

Students who successfully complete all Swim Australia™ Teacher requirements are issued with a Statement of Attainment with the following competency from the Community Recreation Industry Training Package:

SISCAQU311A – Foster the development of infants and toddlers in an aquatic environment.

Go to www.training.gov.au for more information on the competency listed.

Students should go to www.ascta.com/Student-Course-Handbook to read the ASCTA Course Student Handbook before undertaking the course.

Course Student Insurance is provided whilst undertaking course components. The insurance provided as part of your course enrolment will cease once any of the following occur:

- it is 12 months after your practical induction and you have not been assessed as competent
- you receive payment (other than as a Trainee)
- 28 days after the date of a satisfactory competency assessment

Personal Public Liability and Professional Indemnity Insurance can be purchased through ASCTA for as little as \$82 per annum. Complete and return the Membership and Insurance Application or contact the ASCTA Insurance Brokers, Marsh on 1300 305 575 for assistance in obtaining the correct insurance cover.

Recognition of Current Competency (RCC): Some potential Students may be able to satisfy all or some of the competency requirements for accreditation without having to attend the full formal course.

An RCC application kit can be downloaded from ascta.com if you think this applies to you.

Terms and Conditions

To participate, Students:

- ⇒ must complete this Enrolment which includes the ASCTA Basic Membership Registration and Prohibited Person Declaration, then send with full payment to the Course Administrator at least one week prior to the Practical Induction commencement date
- ⇒ must study and answer the questions on the Swim Australia™ Teacher CD ROM provided to you and watch the Living with Water DVD
- ⇒ observe and log 5 hours (at least 1 ½ hours mandatory) of swimming and water safety lessons
- ⇒ should obtain a medical clearance prior to participating in the practical activity components of the course if any concerns exist about the low level of fitness required

Students must bring to the Practical Induction:

- ⇒ the Swim Australia™ Teacher Theory Acknowledgement printed from the CD ROM upon completion of study and assessment
- ⇒ photo ID
- ⇒ swimwear, as you will be required to participate and be assessed at the Practical Induction (all skills will be taught to you at the course)(basic fitness level needed)

To be accredited, a Student must:

- ⇒ attend all sessions
- ⇒ be deemed competent in the practical assessments
- ⇒ be at least 17 years of age
- ⇒ provide a Theory Acknowledgement

After the course:

- ⇒ provide a satisfactory On the Job Competency Assessment (25 hours estimated to attain competency)
- ⇒ attach lesson plans developed for the On the Job Competency Assessment
- ⇒ provide a current CPR certificate (dated less than 12 months from the accreditation date)
- ⇒ fully complete all sections of the Accumulative Training Record within 12 months
- ⇒ provide a current Working with Children Check (if 18yo or older)

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Payment, Refunds, Transfers & Course Cancellations:

Full payment must be included when enrolling. You will be enrolled for the course when your payment is cleared.

Your Course Administrator must be contacted **prior to the course commencement** if you are unable to attend the course. If the Course Administrator is administering another course at a suitable time and venue for you, you **may** be able to transfer to this course. Otherwise refunds will incur a 25% administration fee.

Courses may be cancelled for a variety of reasons, at the Course Administrator's discretion. In this event, a full refund of your course fee will be provided once course resources are returned in an as new state. Because of this unlikely possibility, it is suggested that you consider separate insurance should you have accommodation and/or travel expenses.

Language, Literacy and Numeracy:

You will require access to a computer with a disk drive and a basic level of computer literacy and written English. Students should contact ASCTA if extra assistance is required. Assistance is tailored for each individual's circumstances. An extra fee may be charged.

Policies, Complaints and Appeals:

ASCTA treats everyone impartially as per the ASCTA anti-discrimination policy. Complaints should be in writing and addressed to the **ascta**ACCREDITATION Manager. A response will be provided within 7 days of receipt. Contact details appear below.

Should you wish to appeal a decision made as a result of a complaint, please forward correspondence to the ASCTA General Manager within 14 days. A written response noting further options to your appeal will be sent within 21 days.

ASCTA also has policies available on request relating to Underage Students, Marketing, Lost Certificates, Information Access and Release and Professional Development.

Privacy Disclosure:

Course Administrators are required to forward onto ASCTA all Student details. This information is required for accreditation and/or ASCTA membership and is disclosed to Swim Australia and Swimming Australia Ltd (SAL). Students may view personal data held by ASCTA by requesting same in writing. Non identifying, statistical information is also provided to the National Centre for Vocational Education Research.

Replacement Certificates:

Replacement certificates will only be issued during the validity period of the accreditation. A charge of \$22 including GST applies to the reissuing and delivery of replacement certificates. Accreditations also appear on your ASCTA membership card.

7. PREVIOUS QUALIFICATIONS ACHIEVED

Have you completed any of the following qualifications?

No Yes (If yes, tick all that apply.)

Bachelor Degree or Higher Degree

Certificate III or Trade Certificate

Advanced Diploma or Associate Degree

Certificate II

Diploma or Associate Diploma

Certificate I

Certificate IV or Advanced Certificate

Certificates other than above

8. STUDY REASON

Which BEST describes your main reason for undertaking this course? (Tick ONE box only)

To develop my existing business

It was a requirement of my job

Other reasons (specify below)

To start my own business

I wanted extra skills for my job

To try for a different career

To get into another course of study

9. DISCLOSURE

ASCTA and **ascta**BRANCHES; Swimming Australia and State Swimming Associations; ASCTA as an RTO including NCVET and AVETMISS compliance, may conduct surveys of past and existing students for customer satisfaction, or contact students for improvement and marketing purposes. If you have any objections to being contacted, please tick here.

10. DISABILITIES

Do you consider yourself to have a disability, impairment, or long term condition?

Yes

No

Hearing/Deaf

Vision

Intellectual

Mental Illness

Other (specify below)

Physical

Medical Condition

Learning

Acquired Brain Impairment

11. EMERGENCY CONTACT

Name	Phone
Relationship (e.g. Parent, Friend etc.)	

12. PRIVACY STATEMENT

Course Administrators are required to pass onto **ascta**ACCREDITATION all student details. This information is required for accreditation and/or ASCTA membership and is disclosed to Swim Australia, ASCTA, Swimming Australia Ltd (SAL). Students may view personal data held by **ascta**ACCREDITATION by requesting same in writing. Non identifying, statistical information is also provided to the National Centre for Vocational Education Research.

13. STUDENT DECLARATION ASCTA, in conjunction with Swimming Australia Ltd (SAL)

The SAL Member Welfare Policy makes it a breach of the policy for a Prohibited Person (defined as a person who has been convicted of a Serious Sex Offence) to work or seek work in the following roles:

- As a coach or teacher of swimming who may be appointed or seeking appointment (whether employed, contracted or otherwise) for reward
- As a volunteer appointed or seeking appointment, who will (or is likely to) come into contact with competitors or pupils under 18 years of age
- As a volunteer or paid person appointed or seeking appointment to a role in which that person is likely to have individual and unsupervised contact with competitors or pupils under 18 years of age (for example, a team manager)

Coaches and Teachers of swimming applying to become members of ASCTA also become members of SAL (except for ASCTA 'Associate Members') and must comply with SAL's Member and Child Welfare Policies.

ASCTA reserves the right to reject a membership application of otherwise qualified persons (with the exception of 'Associate Member' applications) if:

- A Prohibited Person Declaration has not been signed, or
- Where this declaration reveals the person is a Prohibited Person
- The SAL Member Welfare Policy defines a Serious Sex Offence to mean an offence involving sexual activity or acts of indecency including but not limited to Rape; Indecent assault; Assault with intent to have sexual intercourse; Sexual assault; Incest; Sexual penetration of child under the age of 16; Indecent act with child under the age of 16; Sexual relationship with child under the age of 16; Sexual offences against people with impaired mental functioning; Abduction and detention; Procuring sexual penetration by threats or fraud; Procuring sexual penetration of child under the age of 16; Bestiality; Soliciting acts of sexual penetration or indecent acts; Promoting or engaging in acts of child prostitution; Obtaining benefits from child prostitution; Possession of child pornography; Publishing child pornography and indecent articles

Student's Signature: _____

Date: / /

If under the age of 18 years, this form must be signed by a parent/guardian to complete this enrolment.

Parent/Guardian Signature (If under 18): _____

Date: / /

